

FEB 28 2019

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY R. HICKS DEPUTY

## **MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY**

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 5<sup>TH</sup> DAY OF MARCH, 2019, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 1:30 O'CLOCK P.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### **OPENING PRAYER.**

### **OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### **PERSONNEL**

- a. To record the resignation of Shelley Murff as a Deputy with the Panola County Clerk's office effective February 20, 2019 at 10:00 a.m.
- b. To record the employment of Demetra Ware as a Deputy Clerk with the Panola County Tax Office-Auto Registration Office, effective March 6, 2019 (upon successful completion of the drug test and physical) at the rate of \$14.38 per hour.

- c. To record the employment of April Ham as a Deputy Clerk with the Panola County District Clerk's Office, effective March 11, 2019 (upon successful completion of the drug test and physical) at the rate of \$14.38 per hour.
- d. To record the separation of Randy LaGrone as a Foreman with the Panola County Road & Bridge, Precinct #3 effective February 26, 2019 at 5:00 p.m.
- e. To record the resignation of Stephen Long as a Detention Officer with the Panola County Sheriff's Department effective March 15, 2019.
- f. To record the resignation of Dalton Tanner as a Detention Officer with the Panola County Sheriff's Department effective March 15, 2019.

### **ROAD & BRIDGE**

- a. To authorize the County Auditor to advertise for sealed bids for Asphalt Materials for use by the Panola County Road and Bridge Department. Bid specifications will be available in the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Tuesday, April 2, 2019 at 1:30 o'clock p.m.
- b. To approve and record a request by MarkWest Energy East Texas Gas Company, L.L.C. to place a 24" steel pipe line within the right-of-way of Panola County Roads #201, #202, #301, #302, & #303.
- c. To approve and record a request by MarkWest Energy East Texas Gas Company, L.L.C. to place a 16" steel pipe line within the right-of-way of Panola County Road #305.

### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of February, 2019.
- b. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Sheriff's Department and Panola County for Fiscal Year ending December 31, 2018.
- c. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Criminal District Attorney's Office and Panola County for Fiscal Year ending December 31, 2018.
- d. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Constable Precinct #1 and #4's Office and Panola County for Fiscal Year ending December 31, 2018.
- e. To ratify and record Federal Annual Equitable Sharing Agreement and

Certification Report between the Federal Government, Panola County Constable Precinct #2 and #3's Office and Panola County for Fiscal Year ending December 31, 2018

- f. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Sheriff's Department for Fiscal Year ending December 31, 2018.
- g. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable Precincts #1 and #4 for Fiscal Year ending December 31, 2018.
- h. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable Precincts #2 and #3 for Fiscal Year ending December 31, 2018.
- i. To record the audit on the Panola County Detention Center's Commissary Accounts.
- j. To approve and record 2018 Budget Amendment No. 29.
- k. To approve and record 2019 Budget Amendment No. 4.
- l. To record Panola County Juvenile Probation Department's Financial Statements for Fiscal Year ending August 31, 2018.
- m. To record Panola County Community Supervision & Corrections Department's Financial Statements for Fiscal Year ending August 31, 2018, 4<sup>th</sup> Quarter Financial Report for Fiscal Year 2018 & Statement of Financial Condition August 31, 2018 .
- n. To accept and record a donation of \$29,254.96 from Carthage Service League for a digital sign for The Sammy Brown Library.
- o. To record 2018 Certificate of Compliance from County Treasurers' Association of Texas for completion of required hours of continuing education for Panola County Treasurer Joni Reed.
- p. To record 2018 Certificate of Compliance from County Treasurers' Association of Texas for completion of required hours of investment training for Panola County Treasurer Joni Reed.
- q. To approve and record Panola County Investment Report for 4<sup>th</sup> Quarter Fiscal Year 2018.
- r. To authorize the County Auditor to advertise for sealed bids for Jail Security System Upgrade for use by the Panola County Detention Center. Bid specifications will be available in the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Tuesday, April 2, 2019 at 1:30 o'clock p.m.

## REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Deputy Constable, Precincts #2 & #3 Charles Blue (3); Panola County Deputy County Clerk Gina Goldman; PCSD Deputy Hollie Mojica; Panola County Judge LeeAnn Jones; PCSD Detention Officer Kassi Orbaugh; PCSD Deputy Richard Mojica; Panola County Veterans Service Officer William G. Morris; PCSD Civil Process Deputy Kimberly D. Gray; PCSD Jail Administrator Tina McMullen; PCSD Assistant Jail Administrator Tabitha Martinez; PCSD Deputy Jeremy Nagle; and PCSD Deputy Josh Nagle.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
7. To approve and record the employment of Andrew Bjorgaard as a Operator with Panola County Road & Bridge Department, Precinct #1, effective March 6, 2019 at the rate of \$17.46 per hour.
8. To discuss and act upon approving a quote from Warren Truck and Trailer for installing a dump bed on a 2007 1 Ton Dodge Unit #703 for use by the Panola County Road & Bridge Department, Precinct #3.
9. To discuss and act upon approving an Engagement Letter from Rachael Payne, CPA, PLLC for capital asset listing and depreciation schedules services.
10. To discuss and act upon declaring Panola County Constable, Precinct #1 & #4 Bryan Murff's 2010 Ford F-150, Truck Vin #1FTEW1C86AFD968848 as surplus property; and to approve it's trade in with Reliable Chevrolet.
11. To discuss and act upon the Negotiated Right of Way Agreement and Addendums with Markwest Energy East Texas Gas Company, L.L.C. for 2 pipelines, 50 foot permanent right-of-way on three tracts: a 24.038 acre tract and a 41.73 acre tract in the Ben Wallace Survey A-711 and a 4.862 acre tract in the H.M. Hendricks Survey A-807 for a total distance of 1107.4 feet.
12. To discuss and act upon accepting a total loss settlement offer for 2015 Ford F750 Vin #3FRXF7FE2FV524875 in the amount of \$54,610.00; and authorize the County Auditor to transfer title to Travelers Insurance.
13. To discuss and act upon approving the purchase of a 2018 Ford F-750 from Chastang Ford through BuyBoard contract #521-16 for use by Panola County Road and Bridge Dept. Precinct #4.
14. To discuss and act upon approving a Proposal from C E Marler & Associates, Inc. for drainage repair work at the Panola County Medical Plaza.
15. To discuss and act upon adopting Order #2019-03 granting applicable exemption

on professional services per Texas Local Government Code 262.024 for Panola County for Fiscal Year 2019.

CLOSED SESSION

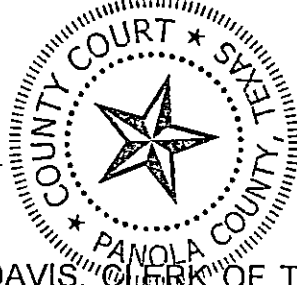
16. To consult with Attorney pursuant to Texas Government Code Section 551.071; to discuss personnel pursuant to Texas Government Code Section 551.074; and to deliberate repairing real property pursuant to Texas Government Code 551.072.

OPEN SESSION

17. To take any action necessary as a result of the Closed Session.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 28<sup>th</sup> DAY OF FEBRUARY, 2019 AT 1:45 O'CLOCK P.M.

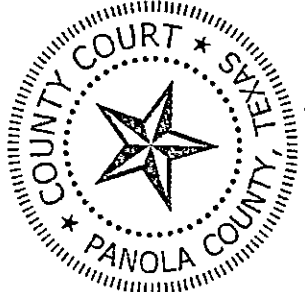


Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: Rakesha Atkins, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 28<sup>th</sup> DAY OF FEBRUARY, 2019 AT 1:45 O'CLOCK P.M.



Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: Rakesha Atkins, Deputy